



# Executive Committee Meeting

Friday, June 9, 2017  
8:30 AM

Advisory Board Conference Room  
100 1<sup>st</sup> Avenue, Building 39-4  
Boston, MA 02129

## Attendees

Lou Taverna	Newton, Chairman	Ralph Pecora	Lexington
John Sanchez	Burlington, Vice Chair of Operations	Joe Favaloro	Advisory Board
Michael Rademacher	Arlington, Secretary	Matt Romero	Advisory Board
Carol Antonelli	Wakefield	James Guiod	Advisory Board
John DeAmicis	Stoneham	Lenna Ostrodka	Advisory Board
Timothy MacDonald	Cambridge		
David Manugian	Bedford		
Brendon O'Regan	Saugus		

## DRAFT MINUTES

The meeting was called to order at 8:34 am.

### **Approval of Executive Committee Minutes for May 12, 2017**

A motion was made and seconded to approve the minutes of the Executive Committee. The motion passed unanimously.

### **Discussion of MWRA Board of Directors Meeting Summaries**

Mr. Favaloro noted that Cornelia Potter would be out for a while and the production of meeting minutes and summaries may be delayed. Mr. Favaloro noted that this may be a time to adjust the process for producing Advisory Board summaries of the Board of Directors meetings. With the meeting details now easily accessible online, it may not be necessary for the Advisory Board to produce full Board summaries any longer. Moving forward, staff will be experimenting with different styles for the summary using blogs and emails.

### **Budget Review Status Update**

Mr. Favaloro explained that the previous Board of Directors meeting was a standard meeting where the Advisory Board presented their Comments and Recommendations and the MWRA staff presented their proposed budget adjustments. The Advisory Board's recommended rate revenue increase was 3.19% and the Authority staff proposed an adjusted increase of 3.31%. The Board of Directors left it to the Advisory Board and Authority staff to determine the ideal rate for the final budget. The Advisory Board will be aiming to have the number be as close to 3.19% as possible.

Mr. Romero, noted that the electronic copies, saved on flash drives, have been mailed out to communities and that the full document is also available on the Advisory Board website.

For the CIP, Mr. Favaloro explained that we are approaching the end of the five-year CIP cap, we will be in discussions on what the cap will be for the next five-year period. Mr. Romero also noted that Advisory Board staff has concern with the changes that were made to the Nut Island Headworks facility after the budget review process

had been completed. This type of behavior, unchecked, could allow for an incomplete review. Mr. Favaloro explained that Mr. Pappastergion raised the issue at the last Board meeting and heightened the fact that the changes to Nut Island odor control system would be significantly different in comparison to the odor control protocols with the other MWRA headworks facilities. The issue will be discussed again as we move forward.

#### **Advisory Board FY17 Budget Reallocations**

Mr. Favaloro noted that approximately \$33 thousand are expected in unspent funds. He suggested that 75% of unspent funds be moved into the legal fund with any remaining funds thereafter being moved into the Advisory Board capital fund.

A motion was made, seconded, and passed unanimously.

#### **Preview of Retail Rate Calculator**

Mr. Guiod and Mr. Romero gave a preview of the upcoming retail rate calculator which will be live on the Advisory Board website this fall. This is part of the second phase of website enhancements.

The feature will give users the opportunity to calculate water and sewer rates for any MWRA community based on any level of water usage. This moves beyond the standard practice of using an annual usage of 120 HCF to measure rates for each community as done in the Retail Rate Survey.

Mr. Favaloro explained that the development process was just beginning and that the feedback from the Executive Committee would be very helpful towards the implementation of the rate calculator.

#### **Advisory Board Field Trip**

The Advisory Board field trip will be on Thursday, August 17, 2017. There will be a harbor tour that will leave from Deer Island.

#### **Discussion and Annual Review of the Executive Director**

Mr. Favaloro submitted a list of the Advisory Board accomplishments for FY 17. Discussion centered on the goals and challenges moving forward. Members graded the Executive Director's performance as good.

A motion was made by Chairman Taverna to provide a tiered increase of 2% on July 1, 2017 and 1% on January 1, 2018. The motion was seconded by Mr. Sanchez and unanimously passed.

#### **Approval of Advisory Board Meeting Agenda for June 15, 2017**

A motion was made and seconded to approve the proposed agenda for the next Advisory Board meeting on June 15, 2017. The motion was approved.

#### **Adjournment**

A motion was made **TO ADJOURN THE MEETING AT 10:03 A.M.**

Respectfully submitted,

Michael W. Rademacher, Secretary